

Rihards Jānis Blaums, Certified IT Support Professional

📍 Riga, Latvia 📞 +37127187802 ✉️ rihards.b95@gmail.com

SKILLS

Active Directory
IT Security
Networking
Troubleshooting
Debian/Linux

LANGUAGES

Swedish	A1
English	C1
Russian	B1
Latvian Native	

CAREER SUMMARY

My experience encompasses hands-on data input management, ID card creation, and issue resolution. I prioritize accuracy in data entry and efficiently handle ID card-related tasks. I am deeply passionate about staying updated with the latest IT trends and am consistently eager to learn.

WORK EXPERIENCE

Freelance Translator

December 2022 – Present / R i g a – L A T V I A

- ☐ Independently manage and oversee a diverse range of freelance translation projects, efficiently delivering high-quality multilingual content to clients worldwide.

Freelance

Upwork

December 2019 – March 2022 / H a l m s t a d - S W E D E N

- ☐ Successfully managed a portfolio of IT outsourcing projects, including vendor selections, contract negotiations, and project executions.

Data Entry

XXVI Latvian Song and XVI Dance Festival

June – July 2018 / R i g a - L A T V I A

- ☐ Excelled in the role of Data Input Specialist, where I meticulously entered information into databases, while also taking charge of ID card creation and addressing related issues with precision and efficiency.

EDUCATION

LinkedIn:

<https://lv.linkedin.com/in/rihard>

Website:

<https://rihard.tech/>

Github:

<https://github.com/Blaums>

- **Google IT Support Specialist Certification**
September 2023 – October 2023
- **Hospitality Qualification, "Rīgas Tūrisma un radošās industrijas tehnikums", Riga Hospitality Service Specialist**
September 2018 – November 2019
- **Riga 9th Night High School , Riga High School Diploma**
September 2015 – July 2017
- **Technical School BUTS, Riga Programming**
September 2013 – July 2015
Developed a strong foundation in Pascal programming languages, mastering the principles of structured programming, algorithms, and problem-solving. Acquired hands-on experience in software development, debugging, and optimization.